

22 December 2023

Our Ref Overview and Scrutiny Committee 9
January 2024
Contact. Committee Services
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To: Members of the Committee: Councillors Adam Compton (Chair), Val Bryant (Vice-Chair), Matt Barnes, Clare Billing, Mick Debenham, Dominic Griffiths, David Levett, Nigel Mason, Ian Moody, Ralph Muncer and Daniel Wright-Mason

Substitutes: Councillors Daniel Allen, David Barnard, Raj Bhakar, Sam Collins, James Denselow, Lisa Nash, Sean Nolan and Mandi Tandi.

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH, SG6 3JF**

On

TUESDAY, 9TH JANUARY, 2024 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda

Part I

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES - 7 NOVEMBER AND 5 DECEMBER 2023	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 7 November 2023 and 5 December 2023	(Pages 5 - 22)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. URGENT AND GENERAL EXCEPTION ITEMS	The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.	
7. CALLED-IN ITEMS	To consider any matters referred to the Committee for a decision in relation to	

a call-in of decision. At the time of printing the agenda, no items of business had been called-in.

8. MEMBERS' QUESTIONS

To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.

9. RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE (Pages
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER 23 - 24)

To consider the outcome of Overview and Scrutiny Committee resolutions.

10. Q2 UPDATE ON PROGRESS AGAINST THE COUNCIL DELIVERY PLAN (Pages
An update on the Projects, PI's and Risks linked to delivery of the Council 25 - 62)
Plan.

11. LOCAL PLAN REVIEW (Pages
REPORT OF THE SERVICE DIRECTOR – REGULATORY 63 - 156)

Overview & Scrutiny is requested to note the report and make recommendations to Cabinet.

12. 2024 - 2028 MARKETING AND COMMUNICATIONS STRATEGY (Pages
The council's proposed approach to Marketing and Communications for the 157 -
five year period from 2024 - 2028. 170)

13. COMMUNITY SURVEY RESULTS (MARCH - JUNE 2023) (Pages
The key findings from the Community Survey (March - June 2023), our first 171 -
digital residents' survey and how they compare to the Local Government 204)
Association June 2023 Resident Satisfaction phone survey results.

14. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME (Pages
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER 205 -
222)

To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups